



Date agreed November 2017	Review Cycle 3 years	Due for review November 2020
Signed		

Effra Early Years Centre & Children's Centre **Charging and Remissions Policy**

Philosophy

We recognise the valuable contribution that the wide range of additional activities, including trips, clubs and residential experiences can make towards pupils' education. We aim to promote and provide such activities as part of a broad and balanced curriculum for the pupils of the nursery and as additional optional activities.

We believe that all our pupils should have an equal opportunity to benefit from nursery activities and visits (curricular and extra-curricular) independent of their parents'/carers' financial means. This policy describes how we will do our best to ensure a good range of visits and activities is offered and, at the same time, try to minimise the financial barriers which may prevent some pupils taking full advantage of the opportunities.

Roles and responsibilities of Head of Centre, other staff, governors

The Head of Centre, staff and governors will ensure that the following applies:

1. No charges will be made for

- education provided during nursery hours (including the supply of any materials, books, instruments or other equipment)
- education provided on any trip that takes place during Nursery hours
- education provided on any trip that takes place outside nursery hours if it is part of the EYFS Curriculum or part of the nursery's basic curriculum for religious education
- supply teachers to cover for those teachers who are absent from nursery accompanying pupils on a residential trip
- transport provided in connection with an educational trip

We may however ask for a voluntary contribution to help support the cost of some of these activities. This may support the cost of transport for larger numbers of children making a visit off site.

2. Early Years Pupil Premium

All children aged three and four (not two year olds), who meet the eligibility criteria will benefit from the funding. This funding is paid directly to us on an hourly rate basis, linked to claimed hours for entitled children. The annual value for a 15 hour place over a full year is £302.10 In order to be able to claim this funding we require parents to give details of their date of birth and National Insurance number.

The EYPP funding will be based on the previous spring term data. Therefore the census data for spring 2017 (32 children eligible) is the figure used to apportion EYPP funding. The funding comes to us in the financial year, not the academic year.

This funding can be used to support additional cost for targeted teaching and learning and may be used to cover additional costs as it applies to those children who are eligible.